ONLINE PRIVACY NOTICE Last Updated March 4, 2022

You have selected the option to make an online payment through BQ & Associates, P.C., LLO website. Please be advised of the following prior to continuing with the option you have chosen. This Online Privacy Notice applies to this BQ & Associates, P.C., LLO online payment interface (website) only.

1. Information collected

In order to access and complete the online payment option you will need to provide the following information:

Initial access will require:

- 1. File Number
- 2. Last Name
- 3. Zip Code

Once payment method is selected you will have to provide the following:

- 1. Personal Address
- 2. Payment Address
- 3. Payment Information
 - a. Credit Card Account Number, CVV Number, Expiration Date and Credit Card Name (name of business if a business credit card).
 - b. Debit Card Account Number, CVV Number, Expiration Date and Credit Card Name (name of business if a business credit card).
 - c. Payment by Check Account Number, Routing Number, Check Number and Name of Bank or other Financial Institution.

This information is collected when you electronically fill out the payment option.

2. How BQ & Associates, P.C,. LLO uses

personal information

We may use the information:

- 1. To facilitate the online payment
- 2. To respond to your inquiries and requests
- 3. For business purposes

- 3. BQ & Associates, P.C., LLO does not share your personal information provided by you through the online payment option. The information is transmitted to your financial institution to complete the payment transaction.
- 4. If you do not wish to share your personal information in this manner or have any questions or concerns, please contact:

BQ & Associates, P.C., LLO

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